



Application for Exemption: First-Year Student/New Freshman Residency Requirement

Students admitted as New Freshman/First-Year Students are required to live in university housing during their first two semesters. Exempted from this policy are students who have reached their twenty-first birthday prior to the first day of classes, veterans of at least two years active military service, married students, students who commute to school daily from their permanent, legal residence of their parents (within a 35-mile radius of campus), and students who have resided in residence halls for two semesters, excluding summers. To be considered for a housing exemption, a student must follow the steps below:

- Review and Complete this Exemption Application form.
- Send the completed application and any supporting documentation to the Office of Campus Living. Depending on your reason for exemption request, supporting documents **may include**: your marriage license, copy of military orders or DD214, your child's birth certificate, medical documentation, and notarized statement from parents, and other letters as appropriate.
- The Housing Exemption Review Board will review appeals monthly, more frequently, if necessary.
- The student will receive notification of the Review Board decision via email within 5 business days after the Board meets.
- **An exemption from the ECU required residency policy is granted only before the first semester of attendance and does not release you from any obligations or requirements of a submitted Campus Living housing contract.**

Completed documents must be submitted one of two ways:

1. Send by mail to:
Campus Living, Live-On Requirement Committee
Jones Hall Office Suite 100, Mailstop 415
Greenville, NC 27858-4353
2. Scan all documents and send by email to housing@ecu.edu. Please mail in originals.



Application for Exemption: First-Year Student/New Freshman Residency Requirement

By submitting this waiver to receive an exemption from the first-year student live on-campus requirement, I understand that my acceptance of this exemption is conditional and that I am required to purchase a Gold Flex meal plan for the first semester of enrollment under the first-year residency exemption so I might better connect to the campus and others in the first-year class.

I understand that this requirement is not appealable and is a condition of exemption. Should I fail to purchase this Gold meal plan during my first semester of enrollment at East Carolina University, I understand that my first-year residency exemption may be revoked, and I will become fully responsible for the full room and board charges for the academic year.

Name: _____ Banner/Pirate ID Number: _____

(Please print) Last, First, Middle

Home Address: _____
Number and Street City State Zip

Cell Phone Number: _____ Alternate Phone Number: _____

Reason Requesting Exemption: (Check all that are applicable). Documentation must be attached.

- ☐ I have currently completed more than 24 credit hours of college work. Advanced placement, dual enrollment, and NC Early College Program classes do not count towards the requirement.
- ☐ I am married and live with my spouse.
- ☐ I am a single parent with custody of my child(ren).
- ☐ I am a veteran of two years' active military service.
- ☐ I am or will be 21 years old prior to the first day of classes. Birthdate _____.
- ☐ I will commute daily from the permanent home of my parents (page 3 of this application is required and must be notarized. (Permanent residence must be within 35 miles of campus; please use 1000 E. 5th Street, Greenville, NC 27858 as the address destination for your Google Maps documentation).
- ☐ I have been enrolled fulltime at a postsecondary institution for two semesters (excluding summers).
- ☐ I have a serious medical condition that cannot be accommodated in college housing, (A medical assessment from the student's physician is required. Allergies and respiratory problems are not considered sufficient for exemption from housing.)
- ☐ I have religious dietary laws or other requirements that cannot be accommodated in college housing. (Documentation from your Imam, Rabbi, or spiritual/religious leader must be attached.)

I swear that the above information is true.

Student Signature: _____ Date: _____

Any student who wishes to appeal a First-Year Student Live On-Campus exemption decision may do so. Appeals must be submitted in writing with any supporting documentation. **The student should present the appeal to the Associate Vice Chancellor for Campus Living. Appeals must be received within five (5) business days from the date of the original exemption decision.**

Note to student: Please return the completed housing exemption form and any supporting documentation. If you are requesting exemption because you are living with your parents/legal guardian at their permanent residence within 35 miles of ECU, you are required to submit the notarized statement (page 3 of this application) from your parents or legal guardian stating you are commuting from their permanent, legal residence.



This Notarized Attestation is Required for a Student Requesting an Exemption Based on Living at their Permanent Home Address within 35 Miles of ECU

I, _____, am the parent or legal guardian of _____.

My home address is _____.

As part of requesting an exemption, I acknowledge that the student in question will continue to live with me at our permanent legal residence and will commute to East Carolina University located in Greenville, NC for

BOTH the Fall 20 ____ and Spring 20 ____ semesters.

Our permanent home address is in _____ County and is within 35 miles of East Carolina University.

Parent or Legal Guardian

State of North Carolina

County of _____.

The foregoing instrument was acknowledged before me this _____ day

_____, 20 ____ by _____.

Notary Public

My Commission Expires:

Please attach a copy of a Google Maps or other document showing the mileage from the address noted above and 1000 E. 5th Street, Greenville, NC 27858.